

Dear Provider:

ValueOptions® is going Green! Effective November 1, 2009, ValueOptions® will discontinue the mailing of Provider Summary Vouchers (PSVs). Thank you to those that have already signed up for electronic funds payment at www.payspanhealth.com and/or at <http://www.valueoptions.com/pclogin> to receive electronic notices and payments. We urge those providers that have not already signed up to please sign up in order to access PSVs electronically through PaySpan and/or to get electronic payments directly into your accounts.

Please join one of the webinars (see attached webinar invite) to learn more about the Go Green Initiative and how to sign-up for PaySpan and/or ProviderConnect.

Providers can access Provider Summary Vouchers (PSVs) electronically through PaySpan Health and ProviderConnect. ValueOptions® would like to communicate more information about ProviderConnect and PaySpan Health and how providers can sign-up and register for both electronic options. It is important that providers become familiar with PaySpan Health and/or ProviderConnect because soon PSVs will no longer be mailed.

ValueOptions® offers Providers **PaySpan Health** - a solution that delivers Electronic Fund Transfers (EFTs), Electronic Remittance Advice (ERAs), Provider Summary Vouchers and much more. **FREE to ValueOptions® Providers**, the solution enables online accessibility of remittance/voucher, and straightforward reconciliation of payments to empower our Providers to reduce costs, speed up secondary billings, and improve cash flow.

In order to join the Green initiative and take advantage of the above mentioned technology, you must sign-up and utilize one or both of the technology options as outlined further below.

PROVIDERCONNECT REGISTRATION AND SIGN-UP



Provider Summary Vouchers can be accessed through ProviderConnect at www.valueoptions.com/pclogin. Please click on the link shown here or type in your internet browser to register for ProviderConnect and begin retrieving your Provider Summary Vouchers (PSVs), in addition to accessing many other self-service electronic transactions.

PAYSPAN HEALTH REGISTRATION AND SIGN-UP



- *Electronic Remittance Advice* presented online and printed on location.
- *HIPAA 835 electronic remittance file* for download directly to a HIPAA-compliant Practice Management or Patient Accounting System.

PaySpan Health gives you the option to receive payments electronically directly to your bank account. You are also able to choose the method in which you receive remittance/voucher information.

SIGNING UP FOR PAYSPAN HEALTH IS SIMPLE, SECURE, AND WILL ONLY TAKE 5-10 MINUTES TO COMPLETE. TO ENROLL, YOU MUST REGISTER AS A USER ON THE PAYSPAN HEALTH WEBSITE. USING YOUR WEB BROWSER, GO TO [HTTP://WWW.PAYSPANHEALTH.COM](http://www.payspanhealth.com). The enrollment process is simple, secure, and will only take a few moments of your time. You will need the following items in order to complete the registration process.

1. Registration Code – you will obtain this from your letter that ValueOptions has sent to you.

If you do not have your letter with your unique registration code please email the ValueOptions® Corporate Finance email address at CorporateFinance@valueoptions.com with your tax identification number and pay to vendor number (this can be found on any provider summary voucher you may have received from ValueOptions®). Your unique registration number will then be sent to you within three (3) business days.

2. ValueOptions Pay to Vendor Number.

Your ValueOptions vendor number can be found on your paper voucher. Upper right hand corner – labeled Vendor Number.

3. Banking Account information (Only for Electronic Funds sign-up) – This needs to be for the account you wish to use if you are signing up for electronic funds transfer it can be found at the bottom of your check. (don't use a deposit slip as the routing numbers are usually different).

Using your web browser go to <http://www.payspanhealth.com>. Enter your unique registration code. **Your ValueOptions Pay to vendor number is equal to – NPI/Legacy Number (Pin)**. For additional assistance please contact Payformance Corporation's Provider Hotline (877)-331-7154 Monday through Friday 9AM-9PM (EST).

PROVIDER BENEFITS

As a Provider, you can gain immediate benefits by signing up for PaySpan Health:

- These services are free for all Providers
- No waiting for paper checks or paper vouchers to be printed and delivered
- Improved cash flow through automated payments
- Providers have online access to view remittance records at their convenience
- Online reporting tools increase access to adjudicated claim information
- Ability to export data into your Practice Management or Patient Account System

Sincerely,

ValueOptions, Inc.