

*****Provider Alert*****

TO: All ValueOptions Providers

FROM: Robin A. Cunningham
Director, Customer & Provider Relations

DATE: April 15, 2005

SUBJECT: Registration for Encrypted Email

Effective April 21, 2005, ValueOptions will require all email correspondence containing patient information or protected health information (PHI) to and from us to be encrypted. This is in compliance with the new HIPAA regulations that go into effect April 21, 2005. ValueOptions has purchased Sigaba encryption software. There is no cost to you. However, we will require that you register with us. We suggest that you register your staff that may:

1. Send/receive billing or claims information on spreadsheets for resolution.
2. Send/receive information for the purpose of authorization.
3. Send/receive information that may have patient information or PHI.

Please email Jusciunta.maneilly@valueoptions.com with the following information for each employee that your agency need registered:

Organization's Name
Employee Name
Employee Title
Employee's Phone Number
Employee's Email Address
Employees Work Address

These staff members will receive an email from Sigaba and they will have to complete the registration process. Should they require additional technical assistance with registration we will be happy to provide this assistance to you.

If you have any questions about this communication, you may contact any of the following ValueOptions personnel:

Name	Position	Phone	Email
Robin Cunningham	Director, Customer & Provider Relations	972-906-2821	Robin.cunningham@valueoptions.com
Jusciunta Maneilly	Manager, Provider Relations	972-906-2875	Jusciunta.maneilly@valueoptions.com
Jack Szczepanowski	VP of Operations	972-906-2653	Jack.szczepanowski@valueoptions.com